



TRANSFER CHARGES 2020

1. SCHEDULED COACH TRANSFERS

Our scheduled transfers arrive / depart Heathrow Airport three times a day on published course dates. To use our scheduled coach service, a student must be scheduled to arrive and depart at **Heathrow Airport** between:

- 08:30 and 18:00 on published arrival dates;
- 11:00 and 20:30 on published departure dates.

COACH TIMETABLE

	Arrival Days	Departure Days
We allow a minimum of 1.5 hours between a student's <u>scheduled</u> flight arrival time and the coach departure time in order to clear passport control, baggage reclaim, customs, and transfer to the coach meeting point.	Depart at 12:30	Arrive at 08:30
	<i>For students arriving between 08:30 – 11:00</i>	<i>For students departing between 11:00 – 14:30</i>
	Depart at 16:00	Arrive at 12:00
We allow a minimum of 2.5 hours between a student's <u>scheduled</u> flight departure time and the coach arrival time.	<i>For students arriving between 11:00 – 14:30</i>	<i>For students departing between 14:30 - 18:00</i>
	Depart at 19:30	Arrive at 15:30
Scheduled coach transfers incur a supplementary charge of GBP 60 per student per one-way transfer.	<i>For students arriving between 14:30 – 18:00</i>	<i>For students departing between 18:00 - 20:30</i>

2. INDIVIDUAL TAXI TRANSFERS

These transfer charges will apply to:

- all students arriving or departing at any airport other than Heathrow Airport at any time;
- any student scheduled to arrive at Heathrow Airport before 08:30 or after 18:00;
- any student scheduled to depart from Heathrow before 11:00 or after 20:30.

The below taxi transfers are available for a **maximum of three students per taxi**. Please contact us for a quotation for any other journeys / taxi sizes.

Airport / Destination	Per taxi (one-way)	Airport / Destination	Per taxi (one-way)
Heathrow-Ascot	GBP 105	Gatwick-Ascot	GBP 170
Heathrow- Epsom/Leatherhead	GBP 145	Gatwick-Epsom/Leatherhead	GBP 125
Heathrow- Rugby	GBP 290	Birmingham-Rugby	GBP 165

3. UNACCOMPANIED MINORS

For students registered with the airline as Unaccompanied Minors, there is an additional charge of **GBP 60 per student** to cover waiting time. This charge is only applicable to departure transfers.

4. UNIQUE COACH TRANSFERS

For groups requiring a unique coach transfer for themselves only, please contact us for a quotation.

5. FLIGHT INFORMATION DEADLINE

Arrival and departure flight details are required in writing at least five weeks before course commencement. We cannot guarantee to arrange transfers if details are received later than this. Additional transfer arrangement fee within 7 days of transfer: **GBP 100.** The latest check-out from centres on departure days is 14:30.